



Dry Stone Walling Association (DSWA) - Training & Education Coordinator

This is an exciting time to join our small team, based in south Cumbria, close to J36 of the M6 motorway, in the planning and organising of training courses in dry stone walling. Traditional skills still have an important role to play in the management of our countryside and DSWA has been offering accredited qualifications in the craft for many years.

The postholder will have responsibility for developing and expanding the existing training opportunities in dry stone walling as well as administering the Craftsman Certification Scheme, which is run in conjunction with Lantra Awards, offering qualifications to people across the country as well as overseas connections.

We are seeking someone with experience in an administrative role, who is confident in setting up and using a range of software packages and who is also comfortable using social media to promote our work. You will be able to interact with a wide range of people and have a flexible approach. The ability to work under your own initiative, in a **multi-tasking environment, is important but you don't have to be able to build a wall!**

Through excellent organisational, administrative and communication skills this varied role will also engage with potential funders for on-going training opportunities for younger people and facilitate partnerships with organisations which are keen to see real career prospects in traditional skills being made available to people seeking a rewarding lifestyle.

Within the role are opportunities to develop educational resources and **programmes to promote the DSWA's charitable objective, "advance education in the craft and heritage of dry stone walling for the public benefit"** to a variety of different audiences.

The post is full-time at 35 hours per week, nominally Monday to Friday but flexibility can be discussed at interview. There is scope for the post to be home based but regular contact time in the office would be expected. Some travel will be required and there will be occasional weekend working.

We can offer a salary in the range of £22,000, as well as 5.6 weeks annual leave.

For an application pack please contact information@dswa.org.uk or call 015395 67953.

Closing date 30 June 2022. Interviews will be held by the end of July with a view to the successful candidate starting work in early September.