



DSWA/LANTRA AWARDS CRAFTSMAN CERTIFICATION SCHEME APPLICATION FORM



Please photocopy this form as required or contact DSWA for additional copies

Application and payment must arrive no less than 6 weeks PRIOR to the Test Date

Test Information <i>Please tick box that applies to this application.</i>		Centre Information	
Please note that for overseas tests the registration fee of £60 is the only amount required with this form		Centre name/number	
Certificate level	Fee	Test Site and Organiser	
Level 1 / Initial Certificate in Dry Stone Walling	£60	Date of test	
Level 2 / Intermediate Certificate in Dry Stone Walling	£60	Test site address	
Level 3 / Advanced Certificate in Dry Stone Walling PART A (Features) On-site (you must hold the Level 2/Intermediate)	£60	OS Grid Ref	
Level 3 / Advanced Certificate in Dry Stone Walling PART A (Features) Off-site	£60	Site organiser's name and phone number	
Level 3 / Advanced Certificate in Dry Stone Walling PART B (Timed test) You must have passed PART A	£60	Payment can be made via the website by following the secure links on the Craftsman Certification Scheme page under the Training heading. An application form should still be sent to the office either by post or email. Alternatively complete the details below. Credit card number Cardholder's name Expiry Date: Security number Signature:	
Master Craftsman Certificate PART A (Features) On-site (you must hold the Level 3/Advanced)	£60		
Master Craftsman Certificate PART A (Features) Off-site	£60		
Master Craftsman Certificate PART B (Timed Test) You must have passed PART A	£60		

Candidate Information PLEASE WRITE CLEARLY USING CAPITAL LETTERS			
Unique Learner Number (ULN) (a 10-digit number)		Not applicable for overseas tests	
Surname		Date of Birth	
First name		Gender (M/F)	
Other names (initials)		Ethnic origin code (see reverse)	
Home postal address including postcode (Postcode must be included)		Special needs (yes/no) If yes, please give details	
Telephone		Email:	

Declaration: I confirm that I understand the test requirements. I understand that the Examiners appointed by DSWA/Lantra Awards will advise me if I have passed or failed and that this decision is subject to confirmation by the Awarding Body. A copy of the mark sheet will be given to me after the test.

Signed:

Date:

2001 Census Ethnic Group Classifications

Please use these codes to indicate candidates' ethnicity on the Application to be Tested/Candidate Registration Form

England and Wales		Northern Ireland		Scotland	
	White:				White:
01	British	21	White	41	Scottish
02	Irish	22	Chinese	42	British
03	Any other White background	23	Irish Traveller	43	Irish
	Mixed	24	Indian	44	Any other White Background
04	White & Black Caribbean	25	Pakistani	45	Mixed
05	White & Black African	26	Bangladeshi		
06	White & Asian	27	Black Caribbean		Asian, Asian Scottish or Asian British
07	Any other Mixed background	28	Black African	46	Indian
	Asian or Asian British	29	Black other	47	Pakistani
08	Indian	30	Mixed ethnic group	48	Bangladeshi
09	Pakistani	31	Any other ethnic group	49	Chinese
10	Bangladeshi			50	Any other Asian background
11	Any other Asian background				Black, Black Scottish or Black British
	Black or Black British			51	Caribbean
12	Caribbean			52	African
13	African			53	Any other Black background
14	Any other Black background				Other ethnic background:
	Chinese or other ethnic group			54	Any other ethnic group
15	Chinese				
16	Any other ethnic group				

APPLICATION & TESTING PROCESS

Notes:

- Candidates who wish to have their walling skills examined for certification by the Association should read and fully familiarise themselves with this booklet, *DSWA/Lantra Awards Accredited Craftsman Certification Scheme* before completing this form.
- It is the candidate's responsibility to ensure the test requirements are understood.
- Application and payment must arrive no less than six weeks, prior to the test date. Please remember to sign the form.
- Cheques should be made payable to DSWA (GB) or alternatively complete the credit card payment section on the form. Payment can also be made via the DSWA website, in the Craftsman Certification Scheme section, under the Training heading, using PayPal or credit/debit cards.
- Mark sheets are not issued to Examiner(s) until fees and forms have been received and processed.
- Tests at Level 1/Initial and Level 2/Intermediate must take place in groups of at least six candidates: the group can include candidates for both levels of test, as well as candidates for Level 3/Advanced and Master Craftsman.
- Tests for Level 3/Advanced and Master Craftsman are two part tests. **Part A must be completed and passed before an application can be accepted for Part B.** All timed tests (Part B) will be taken as part of a pre-arranged test day.
- Personal data will be stored in a computerised system. Information on an individual's certification level will be provided on request. An individual may obtain a copy of their personal records by submitting a written request, together with a fee of £5, to DSWA.
- Refunds are not normally given unless under exceptional circumstances.

**Please send completed form and payment to:
DSWA, Lane Farm, Crooklands, Milnthorpe, Cumbria LA7 7NH.**